

Info sheet on conference and congress funding

CRITERIA

In order to receive financial support for a conference or congress, the following criteria must be met:

- International or national participation, at least 100 participants
- Held during a period of low tourism (March to mid-May; September to November)
- At least 2 overnight stays and use of services in the association area of Kitzbühel Tourism

Only conference or congress organizers can apply, i.e., trade associations, tour operators or travel agencies, PCOS (Professional Congress Organizer). Those who provide accommodation or owners of congress facilities are excluded from the funding.

Requests should be sent to:

Kitzbühel Tourism
c/o Management
Hinterstadt 18
6370 Kitzbühel
Austria

A written request must be sent to the above address at least 6 months before the event and must contain the following information:

- Date, title, and content of event
- Venue/location
- Expected number of participants
- Hotel accommodation (category and length of stay)
- Preliminary budget for the event (income-expenditure calculation)
- Application form is to be enclosed

COMPLETION

The application will be sent to a specialist team. The decision will be communicated in writing immediately after it has been passed. In principle, the promised amount will only be paid out after the end of the event.

PAYMENT OF GRANT

The following documents are required for the transfer of the promised funding:

- Participant statistics
- Copies of invoices relevant to the congress (hall rental, catering, side events, etc.)

- Account number for the transfer; Payments are only made up to January 31st of the following year. After that, the grant expires.

PRE-FINANCING & PROCEDURES

The maximum payment amount per event is €3,000 gross.

The funding is not intended to cover risks, but to provide incentives for conferences and congresses in Kitzbühel, Reith, Aurach and Jochberg. If the date of the event changes within the year after the funding commitment has been made, the commitment is no longer valid, as this means a change in the eligibility for funding. A new application must be submitted.